

08/07/2007

**MCLEOD COUNTY
BOARD OF COMMISSIONERS
MEETING SYNOPSIS – AUGUST 7, 2007**

1. Commissioners Bayerl, Knutson, Nies, Terlinden and Wangerin were present.
2. Wangerin/Knutson motion approved agenda as revised.
3. Bayerl/Terlinden motion approved consent agenda including: Auditor's Warrants; Conditional Use Permit 07-20 for Scott and Bernell Erpelding to construct building in Section 19 of Sumter Township; One-lot sketch plan for Curt and Sue Templin in Section 20 of Helen Township; one-lot sketch plan for Dan and Missy Schrupp in Section 20 of Helen Township; Local emergency management program grant agreement with State of Minnesota, for \$14,423 effective Oct. 1, 2006 - Sept. 30, 2007; Confession of judgment for delinquent real estate taxes for Maureen M. Schlueter for Property I.D. 23.050.3050 in City of Hutchinson for taxes payable 2001 to 2006 for \$3,572. 54.
4. Wangerin/Terlinden motion carried unanimously to approve payment of bills totaling \$50,691.71 from funds: General Revenue \$37,882.24; Solid Waste \$11,618.29; Special Revenue \$310.60; Community Health Service \$880.58.
5. Knutson/Terlinden motion ratified Memorandum of Agreement with Teamsters Local 320 (clerical) for safety shoes and clothing in Solid Waste Department.
6. Wangerin/Knutson motion approved hiring one maintenance summer helper and one engineering/survey summer helper at \$9 per hour.
7. Terlinden/Bayerl motion approved seeking bids due at 2:00 p.m. on September 6, 2007, for early site work for the law enforcement center/jail project. Roll Call Vote: Ayes: Bayerl, Nies, Terlinden. Nays: Knutson, Wangerin
8. Bayerl/Wangerin motion authorized purchase of computer equipment for Public Health from Compar, Inc. of Minnetonka, MN (state contract) for \$1,187.34 and Software House International of Somerset, NJ for \$597 plus tax and shipping from pandemic flu grant fund.
9. Knutson/Terlinden motion authorized filling vacant .75 Public Health Nurse position with full-time Public Health Nurse or Registered Nurse position.
10. Knutson/Wangerin motion approved hiring two fairground helper positions to fill vacancies at \$9 per hour, 14 hours a week not to exceed 720 hours annually.
11. Wangerin/Bayerl motion approved Solid Waste Management and Abatement Facility License application from Brian Matthew Hauer Enterprises of Hutchinson, MN.
12. Wangerin/Terlinden motion approved purchase of electronic document management system software for \$42,568; hardware and supplies for \$16,595; professional services for \$4,500; maintenance/technical support agreement for software and hardware for \$12,794 from Information Systems Corporation of Fargo, ND plus tax; server, processor and professional services for \$9,503 from Hewlett-Packard of Palo Alto, CA; dual-channel host bus adapter for \$289.68 and QLogic for \$1,712.52 from Compar, Inc. of Minnetonka, MN (state contract); software for server for \$1,633.71 from Software House International of Somerset, NJ (state contract) including tax.
13. Terlinden/Wangerin motion authorized purchase of electronic document management system desktop computer from Compar, Inc. of Minnetonka, MN (state contract) for \$1,040.51 and laptop computer for \$2,623.48 from Lenovo of Tempe, AZ.
14. Bayerl/Knutson motion approved two-lot final plat for Leon Madsen of Madsen's South View in Section 8 of Rich Valley Township with conditions.
15. Knutson/Wangerin motion adopted Emergency Operations Center and Field Guidelines.
16. Terlinden/Bayerl motion approved purchase of four automatic external defibrillators and accessories from Minnesota Safety Council, St. Paul, MN for \$8,784 plus tax.

Discussion was also held concerning the following:

Medical Examiner Dr. Janis Amatuzio met and presented medical examiner report for 2006. Medical Examiner Administrator Gary Alberts also attended.

Complete minutes are on file in the County Administrator's Office. The meeting recessed at 10:55 a.m. to 9:00 a.m. August 21, 2007, in the County Boardroom.

ATTEST:

Nan Crary, Clerk

Sheldon Nies, Board Chair